

**KINNELON BOARD OF EDUCATION
REGULAR MEETING
KINNELON HIGH SCHOOL AUDITORIUM
7:00 P.M.
OCTOBER 17, 2023**

MINUTES

The Regular Meeting of the Kinnelon Board of Education was held on Tuesday, October 17, 2023 at 7:00 P.M. in the Kinnelon High School Auditorium.

I. OPENING OF THE MEETING BY THE PRESIDENT

Mrs. Jean Donaldson, Board President, called the meeting to order at 7:00 pm and read the Meeting Notice.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provision of the act, the Kinnelon Board of Education has caused notice of this meeting to be published in the Suburban Trends on January 22, 2023, posted in the Kinnelon Public Library, filed with the Borough Clerk and posted on the District web site.

II. ROLL CALL

PRESENT	Mrs. Jean Donaldson, Board President Mr. Michael Petruccelli, Vice President (arrived at 7:30 pm) Mr. Jonathan Eisenmenger Mrs. Dana Leonard Mr. Carl Myers Mrs. Kelly Parrella Mrs. Jennifer Portman
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ABSENT	None
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ALSO PRESENT	Kerry A. Keane, Business Administrator/Board Secretary David C. Mango, Superintendent
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III. CLOSED SESSION AS NEEDED

IV. PLEDGE OF ALLEGIANCE

V. ROUTINE MATTERS

A. Approval of Minutes

1. September 26, 2023 Meeting Minutes

MOTION BY MR. EISENMENGER, SECONDED BY MRS. PARRELLA TO APPROVE THE MINUTES AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

VI. STUDENT REPRESENTATIVE

(Sara Garg) reported on:

- Kiel
 - Assembly hosted by KEHSA took place about Halloween Safety presented by the Kinnelon Police. Wear pink on October 27th. Class parties and the Annual Parade will take place. Parent-Teacher Conferences and the Book Fair will take place the week November 6th.
- Stonybrook
 - The students have been decorating pumpkins. The GOAL orientation meeting will take place. October 9th was day of wellness for the Stonybrook and Kiel staff. Space center field trip is coming up. The Halloween Parade will take place on October 31st and conferences and the Book Fair are coming up.
- Pearl R. Miller
 - School Spirit Week just took place. SOAR assembly is coming up. Costume contest will take place.
- High School
 - There are 5, 2023-2024 National Merit Scholars. The PSATs took place last week. Last week the Home Coming Dance took place. Powder Puff game is coming up.

VII. SUPERINTENDENT'S UPDATE

District Updates:

1. Facility Assessment
2. Air Quality
3. MOA with County College of Morris
4. 2024-2025 District Calendar
5. Supervisor of Athletics Timeline
6. Waksman Student Scholars Program, Sonia Hassner, Madelaine Travaille
7. DNA Barcoding Summer Program Recognition, Madelaine Travaille
8. Future Public Meeting Dates and Presentations:
 - a. 11/2/23, Strategic Planning Meeting #2
 - b. 11/6/23, Security Forum
 - c. 11/14/23 Educational Technology Road Map, Amanda Trombetta
 - d. 11/14/23, Allison Sroka, DiCara/Rubino Architect
 - e. 12/12/23, Fall Sports Awards Recognition, Dave Doty
 - f. 12/12/23, In District Transportation Proposal, Sharon Woodruff

VIII. COMMITTEE REPORTS

- A. Finance, Facilities and Security
(Mrs. Donaldson, Chair)
 - Spoke about the Memorandum of Agreement with County College of Morris. The updates that are taking place with technology and the 2024-2025 school calendar.
- B. Personnel and Negotiations
(Mr. Petruccelli, Chair)
 - Spoke about the KEA side bar agreement. Community Relations. Spoke about the Share the Keys program and the revised job description for the Athletic Director.
- C. Education and Student Activities
(Mrs. Parrella, Chair)
 - Spoke about the Allied Health Program, the Blood Drive and the Share the Keys Program.
- D. Policy
(Mr. Eisenmenger, Chair)
 - Spoke about substance abuse and cannabis use. Next month they will talk about the updates from Strauss Esmay and sick leave.
- E. Delegates
 - 1. New Jersey School Boards Association
(Mr. Petruccelli)
 - o Annual Conference taking place next week in Atlantic City.
 - 2. Morris County School Boards Association
(Mrs. Leonard)
 - o Spoke about government relations and the update to teacher recruitment.
 - 3. Legislative Representative
(Mr. Eisenmenger)
 - 4. Morris County Educational Services Commission
(Mrs. Parrella)
- F. Community Relations and KEA Liaison
(Mr. Petruccelli - Chair)
 - Met on October 2. The Mayor did not attend. They spoke about the Share the Keys program and the HAS update on activities.
- G. K-Cares
(Mrs. Portman)
 - New branding.
- H. Kinnelon Education Foundation
(Mr. Myers)
 - Non-profit status has been re-instated.

IX. PETITIONS AND HEARINGS OF CITIZENS – AGENDA ITEMS

Comments were made regarding:

- Parent, Mrs. W. – Policy 5756 that is being abolished is a big mistake. New policy does not align with the guidance. Not everyone is trained and the Physical Education standards are not aligned.
- Parent, Mr. W. – Abolishing Policy 5756 opportunity for the district to grow. This is about belonging.

X. AGENDA ITEMS

A. FINANCE, FACILITIES AND SECURITY COMMITTEE

(Mrs. Donaldson - Chair, Mr. Eisenmenger, Mr. Myers)

Agenda Items #1 through #15 represents the Finance, Facilities and Security Committee's recommendations. They were voted upon as a group.

1. Be it resolved, that the Kinnelon Board of Education approve the Treasurer's Report for the month of September 2023.
2. Be it resolved, that the Kinnelon Board of Education approve the Secretary's Report for the month of September 2023.
3. Be it resolved, that the Kinnelon Board of Education approves the Budget Transfers for the month of September 2023.
4. **Secretary's Certification of Budgetary Line Items**

Pursuant to N.J.S.A. 18A 17-9, I certify that as of October 17, 2023, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of said statute.

5. Board's Certification of Budgetary Line Items

Pursuant to N.J.S.A. 18A 17-9, the Board of Education certifies that after review of the board secretary's monthly financial reports, in the minutes of the board each month, no major account or fund has been over-expended in violation of said statute.

6. Bill List

- a. Be it resolved, that the Kinnelon Board of Education approve the Bill List-File Reference 23/24 - 3B.

Total Disbursements paid by Computer Check #52923
thru Check #52925

\$12,143.25

Total Disbursements paid by EFT #999924
thru # 999928

\$2,321,269.46

Agency Account (Fund 91)

Total Disbursements paid by Check #91992, 911175,
911800-911805, 911991, 911993-911994, 911996-911999
913171 and 913173-913175 \$551,512.97

Total Disbursements for September 30, 2023 \$2,884,925.68

- b. Be it resolved, that the Kinnelon Board of Education approve the Bill List-File Reference 23/24 -4.

Total Disbursements paid by Computer Check #52926
thru Check #53160 \$1,509,243.37

Total Disbursements paid by EFT #999929
thru #999933 \$1,417,359.90

Total Disbursements for October 17, 2023 \$2,926,203.27

- c. Be it resolved, that the Kinnelon Board of Education approve the Bill List-File Reference 23/24 - 4.

Student Activity Account (Fund 95)

Total Disbursements paid by Check #95101723
Covers actual Ck#10874 thru Ck#10894
(Checks #10862-10873 voided due to printer jam) \$14,981.15

Cafeteria Account (Fund 60)

Total Disbursements paid by Check
#601328 thru #601330 \$ 68,142.15

Agency Account (Fund 91)

Total Disbursements paid by Check #911806
thru #911812 and check #913176 thru #913177 \$276,908.44

7. Be it resolved, that the Kinnelon Board of Education, upon the recommendation of the Superintendent in accordance with Policies #3440, "Teaching Staff Job Expenses" and #4440, "Support Staff Job Expenses", approves **reimbursement** to the following staff members for out-of-district workshop/conferences, travel, and related expenses not to exceed the amounts as listed on **Finance, Facilities and Security Attachment A.**
8. Be it resolved, that the Kinnelon Board of Education accepts the **October 2023 Emergency Drill Report**, as per **Finance, Facilities and Security Attachment B.**

9. Be it resolved, that the Kinnelon Board of Education accept the highest bid from 8 Transportation, Parsippany, New Jersey in the amount of \$36,000 for the purchase of the **2015 Chevy/Thomas 24 passenger bus**. Bid was brokered through the Hunterdon County ESC who received 10% commission payable by the bidder.
10. Be it resolved, that the Kinnelon Board of Education accept the **School Bus Emergency Evacuation Drill Reports** for the 2023-2024 school year.
11. Be it resolved, that the Kinnelon Board of Education approve submission of the **Comprehensive Maintenance Plan (CMP) and the M-1** (Annual Maintenance Budget Amount Worksheet) to the New Jersey Department of Education as required by N.J.A.C.6A:26A-3(a)1.
12. Be it resolved, that the Kinnelon Board of Education approve disposal of the following **obsolete equipment**:

<u>Item</u>	<u>Asset Tag</u>
Wet/Dry Vacuum	03877

13. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves an agreement with **Lerch, Vinci & Bliss, LLP** for special projects related to district finances at the discretion of the Board as per **Finance, Facilities and Security Attachment C.**
14. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves an agreement with the **County College of Morris** for use of facilities in case of an emergency for the 2023-2024 school year as per **Finance, Facilities and Security Attachment D.**
15. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves the **Responsible School Violence Prevention, Preparation, Protection (RSVP-3)** program hosted by the Morris County Sheriff's Office for the 2023-2024 school year, at no cost to the District.

MOTION BY MRS. LEONARD, SECONDED BY MR. MYERS TO APPROVE ITEMS #1 THROUGH #15 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

B. PERSONNEL AND NEGOTIATIONS COMMITTEE

(Mr. Petruccelli - Chair, Mrs. Donaldson, Mrs. Portman)

Agenda Items #1 through #9 represents the Personnel and Negotiations Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves the **Sidebar Agreement with the Kinnelon Education Association** as per **Personnel and Negotiations Attachment A.**
2. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves the **Statement of Assurance for the use of Paraprofessional Staff** for the 2023-2024 school year as per **Personnel and Negotiations Attachment B.**

RESIGNATIONS/RETIREMENTS/LEAVE OF ABSENCE/REDUCTION IN FORCE

3. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves the following for the staff members as indicated below:

	School	First Name	Last Name	Position	Type of Leave	Effective Date	Start date	End Date
1	Kiel	JoAnn	Emker	Lunch Aide	Resignation	9/29/23		
2	District	Employee ID# 5049			Termination	10/27/23		
3	PRM	Susan	Haggerty	Paraprofessional	Retirement	12/1/23		
4	KHS	David	Doty	Supervisor of Athletics, Activities & PE/Health	Retirement	1/1/2024		
5	District	Brenda	Rosa	Bus Driver	Resignation	10/31/23		
6	KHS	Lauren	Biggins	School Counselor	Paid LOA FMLA LOA Unpaid LOA	(using 20 sick days)	2/1/24 3/4/24 5/27/24	3/1/24 5/24/24 6/14/24
7	SB	Kelly Ann	O'Connor	Elementary School Teacher	Paid LOA	(using 27 sick days)	10/25/23	12/6/23
8	Kiel	Jennifer	Varadi	Special Education Teacher	Paid LOA	(using 16 sick days)	12/21/23	1/19/24
9	KHS	Heather	Becker	Special Education Teacher	Paid LOA	(using 20.50 sick days)	10/23/23	11/22/23
10	PRM	Karen	Juncosa	Special Education Teacher	Paid LOA	(using 27 sick days)	10/25/23	12/6/23
11	PRM	Linda	McMurray	Spanish Teacher	Paid LOA	(using 79 sick days)	10/30/23	3/6/24

APPOINTMENTS

4. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves the **appointments** of the following staff members as indicated below for the **2023-2024 school year**. This action is also pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education:

	School	First Name	Last Name	Position	Degree/ Step	Total Salary	Start date	End Date
1	PRM	Peter	Tropona	Custodian	Step 1	\$40,241 (prorated)	on or about 11/1/23	6/30/24
2	KHS	Fernando	Lucero	Custodian	Step 1	\$40,241 (prorated)	on or about 11/1/23	6/30/24
3	SB	Regina	Scala	Long Term Substitute/ 4th Grade Replacement		\$150 per day	10/23/23	12/6/23

5. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves the **voluntary transfer** of the following staff members as indicated below **effective October 18, 2023**:

Lynn Kuiphoff, Custodian, from Kiel School to Pearl R. Miller Middle School
Hatixhe Saliasi, Custodian, from the High School to Kiel School

ADDITIONAL ASSIGNMENTS

6. The Kinnelon Board of Education, upon recommendation of the Superintendent, **approves payment** to the following staff members as indicated below for the 2023-2024 school year:

	School	First Name	Last Name	Position/Event	Max Hours	Stipend/ per hour Rate	Start Date	End Date
1	Kiel	Kimberly	Klein	Supervise students for late afternoon bus arrivals		\$900	2023-2024 school year	
2	Sisco	Susan	Lee	School Nurse Coverage	63	\$40 p/hr	9/5/23	9/22/23
3	SB	Nancy Bosch Johnna Ellis Sona Santagato		Administer CogAT Tests	3	\$60.77	December 2023	

	School	First Name	Last Name	Position/Event	Max Hours	Stipend/ per hour Rate	Start Date	End Date
4	SB	Sarah	Reinmund	Administer CogAT Tests	8	\$60.77	December 2023	
5	PRM	Denise	Lagattuta	Sub Certification		\$750 (Prorated)		

7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment of the following staff members for a **"revised" 6th Period class** at a stipend of \$1,250 per quarter for the 2023-2024 school year as per Personnel and Negotiations Attachment C.
8. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves payment to the following staff members for the **Title I Supplemental Support Program**, for a combined 6 hours per week, for each school, not to exceed 32 weeks, from November 1, 2023 through June 14, 2024, at a rate of \$60.77 per hour:

Kiel School	Stonybrook School	Pearl R. Miller Middle School	Kinnelon High School
Nicole Velasco	Susan Giuliano	TBA	TBA
Katelyn Sheridan	Neil Schectman		
Kathryn Talbot	Diana Zogheb		
Karen Baker	Paige Radovanovic (Sub)		
	Samantha Lennihan (Sub)		

COACHES/CO-CURRICULAR/SUBSTITUTES/CLINICAL INTERNS/HOME INSTRUCTORS

9. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following **Substitutes** for the **2023-2024** school year. This action is pending successful completion of all required criminal background checks and approval by the New Jersey Department of Education.

	First Name	Last Name	Position	Hourly Rate
1	Tommy	Balistreri	Substitute Custodian	\$15
2	Lisa	Urban	Substitute Teacher	\$125 per day

MOTION BY MRS. DONALDSON, SECONDED BY MR. EISENMENGER TO APPROVE ITEMS #1 THROUGH #9 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

C. EDUCATION AND STUDENT ACTIVITIES COMMITTEE

(Mrs. Parrella - Chair, Mrs. Donaldson, Mrs. Leonard)

Agenda Items #1 through #8 represents the Education and Student Activities Committee's recommendations. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **Out-of-District Placements** including tuition and additional related services for the 2023-2024 school year as listed on **Education and Student Activities Attachment A.**
2. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves the **QSAC Team** below for the **2023-2024** school year.

David Mango	Lauren Thomas	Vincent Shivas	Danica Davidman
Amanda Trombetta	Kerry Keane	Mark Mongon	Jean Donaldson
Tina Sutphen	Ryan Stroud	Anna Bumenstyk	Tina LaTorre
Lauren Haggart	* addition of Melissa Moussa - Parent Representative		

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the revised **Curriculum** as listed on **Education and Student Activities Attachment B.**
4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the following **Field Trips** for the 2023-2024 school year:

School	Event	Dates	Location
PRM	Life Skills Class	10/18/23	Pennings Farm, Warwick, NY
SB & Kiel	Swimming	Fridays, 10/20/23 - 6/7/24	YMCA (Lakeland)
KHS	Farm View Farms & Plains Shopping Center	10/25/23	Wayne
KHS	Transition 1 Class	10/26/23, 11/15/23, 11/29/23, 12/11/23, 1/4/24, 1/17/24, 1/29/24	Stop & Shop, Kinnelon
KHS	Fall Student Press Day	10/30/23	Rutgers University/ Busch Campus
KHS	Health Science /Career Fair	10/26/23	Cook College, Rutgers University

School	Event	Dates	Location
KHS	HOSA Leadership Conference	11/3/23	Kean University
KHS	Transition 1 Class	11/14/23	Costco, Wayne
KHS	Senior Class Awards	11/15/23	Lake Mohawk Country Club
PRM	The Robotics FLL Challenge	11/18/23	Mount Olive High School
KHS	Transition 1 Class	11/27/23	Kinnelon Public Library
PRM	Life Skills Class	11/1/23, 12/6/23, 1/10/24, 2/7/24, 3/6/24, 4/10/24, 5/8/24	Stop & Shop & Lunch
KHS	Transition 1 Class	12/8/23	Target & Applebees
KHS	Transition 1 Class	12/20/23	Willowbrook Mall, 5-Below & Dick's
KHS	Transition 1 Class	1/22/24	Meadtown Shopping Center
KHS	Rehearsal of the NY Philharmonic	1/31/24	Lincoln Center, NY
SB	Waterloo Village	4/26/24	Stanhope, NJ
KHS	Music Competition	6/6/24 or 6/7/24	Six Flags, Jackson, NJ

5. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves the **PE Jam** to be hosted at Stonybrook School on December 1, 2023.
6. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **Nursing Service Plan** for the 2023-2024 school year.
7. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the revised **Technology Subscriptions or Applications** for the 2023-2024 school year, as listed on Education and Student Activities Attachment C.
8. The Kinnelon Board of Education, upon recommendation of the Superintendent, approves the **Share the Keys Program** to be hosted at Kinnelon High School in conjunction with the Kinnelon Police Department for the 2023-2024 school year at no cost to the District.

MOTION BY MRS. PORTMAN, SECONDED BY MR. PETRUCELLI TO APPROVE ITEMS #1 THROUGH #8 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

Discussion: Mr. Mango answered that we have always protected all students. We are always on the side of the students. We can manage without and by educating our staff. Mr. Petruccelli said we still have to follow the same rules.

D. POLICY COMMITTEE

(Chair - Mr. Eisenmenger, Mrs. Leonard, Mr. Myers)

Agenda Items #1 through #4 represents the Policy Committee's recommendation. They were voted upon as a group.

1. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the **HIB Report second reading** through **September 25, 2023**.

No HIB Incidents to Report

2. The Kinnelon Board of Education, upon the recommendation of the Superintendent, accepts the **HIB Report first reading** through **October 16, 2023**.

1st or 2nd Reading	Incident Date	School	Confirmed HIB
1st	10/2/23	PRM #1	Yes
1st	10/10/23	PRM #2	Yes

3. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **First Reading to Abolish Nonmandatory Board Policy 5756** of the following policy:

Whereas, on Wednesday, September 6, 2023, New Jersey Deputy Attorney General James Michael specifically advised that Board Policy 5756 is not a mandatory policy; and

Whereas, the Kinnelon Board of Education recognizes that it must comply with the New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 et seq., which prohibits all forms of discrimination and affords all students, staff and visitors statutory protection from any form of discrimination; and

Whereas, the Kinnelon Board of Education also recognizes that it must comply with the New Jersey Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13 et seq, which prohibits all forms of harassment, intimidation and bullying and affords all students statutory protection from same;

Now There Be it Resolved that the Kinnelon Board of Education, consistent with DAG Michael's advisement, approves for a first reading to abolish the nonmandatory Board Policy 5756; and

Be it Further Resolved that the Kinnelon Board of Education will continue to fully comply with the New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 et seq. to ensure that all students, staff and visitors are not subject to any form of discrimination; and

Be it Further Resolved that the Kinnelon Board of Education will continue to fully comply with the New Jersey Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-13 et seq. to ensure that all students are not subject to any form of harassment, intimidation and bullying.

4. The Kinnelon Board of Education, upon the recommendation of the Superintendent, approves the **2024-2025 School Calendar** as per **Policy Attachment A.**

MOTION BY MR. EISENMENGER, SECONDED BY MRS. DONALDSON TO AMEND THE AGENDA TO VOTE ON POLICY #1, #2 AND #4. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

MOTION BY MRS. PARRELLA, SECONDED BY MRS. PORTMAN TO APPROVE ITEMS #1, #2, #4 AS PRESENTED. MOTION CARRIED BY ROLL CALL VOTE WITH ALL PRESENT VOTING IN FAVOR.

MOTION BY MR. EISENMENGER, SECONDED BY MRS. DONALDSON TO APPROVE ITEM #3 AS PRESENTED. MOTION CARRIED BY THE FOLLOWING VOTE:

JEAN DONALDSON - YES
MICHAEL PETRUCCELLI - ABSTAINED
JONATHAN EISENMENGER - NO
DANA LEONARD - YES
CARL MYERS - YES
KELLY PARRELLA - YES
JENNIFER PORTMAN - YES

E. COMMITTEE OF THE WHOLE

XI. UNFINISHED BUSINESS

- Education Committee will meet on November 7th

XII. NEW BUSINESS - None

XIII. CORRESPONDENCE - None

XIV. PETITIONS AND HEARINGS OF CITIZENS – NON-AGENDA ITEMS

XV. BOARD MEMBER COMMENTS

Mrs. Leonard – A lot was said on Policy. Loved the presentation on Science. Was very impressed by it.

Mr. Eisenmenger – Congratulations to the Merit Scholars and published Scientist.

Mrs. Portman – Academic excellence and what is the publishing science date?

Mrs. Parrella – Congrats to the Science Program. Special Senior night for athletes. Blood Drive will take place on November 14th.

Mr. Myers – Congratulations to the Merit Scholars!

Mr. Petruccelli – Thank you to Mrs. Travaille! Thank you to the public for sharing!

Mrs. Donaldson – KEA side bar agreement. Thank you to the public and Sara Garg the student representative.

XVI. ADJOURNMENT

MOTION BY MR. EISENMENGER SECONDED BY MRS. PARRELLA TO ADJOURN THE MEETING AT 8:30 P.M. MOTION CARRIED BY VOICE VOTE WITH ALL PRESENT VOTING IN FAVOR.

MEETING ADJOURNED.

Respectfully Submitted,

Kerry A. Keane
Board Secretary

REIMBURSEMENT OF EXPENSES OCTOBER 17, 2023 BOARD MEETING

LOC	LAST	FIRST	WORKSHOP	WORK SHOP DATE	REGIS.	LODG.	MEALS	MILEAGE	TRAVEL/ AIR/RAIL	PARKING TOLLS/ OTHER	MAXIMUM TOTAL
1	KIEL	Baskinger	Rebecca	Kinnelon PE Jam at Stonybrook	12/1/23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
2	SB	Reda-Sullling	Christine	NJSMA Workshop	10/9/23	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 60.00
3	SB	Pasieka	Sean	NJAHPERD Lake Conference	10/16/23-10/17/23	\$199.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 199.00
4	KHS	Penola	John	Southampton Writer's Conference	7/12/23-7/16/23	\$1,495.00	\$288.00	\$236.00	\$110.92	\$0.00	\$ 2,129.92
5	PRM	Strunz	Jolene	Energize and Thrive	10/18/23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ -
6	KIEL	Velasco	Nicole	Heard About Heart Words	10/24/23	\$45.00	\$0.00	\$0.00	\$7.53	\$0.00	\$ 52.53
7	PRM	Diaz	Ana	The Northeast Conference on the Teaching of Foreign Language	2/23/24-2/24/24	\$185.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 185.00
8	SB	Bosch	Nancy	NJASL Conference	12/3/23-12/5/23	\$250.00	\$158.00	\$100.00	\$0.00	\$0.00	\$ 508.00
9											\$ -
10											\$ -

Security Drills					
October 2023					
<i>Drill Type</i>	<i>Sisco School</i>	<i>Kiel School</i>	<i>Stonybrook School</i>	<i>Pearl R. Miller Middle School</i>	<i>Kinnelon High School</i>
Fire Drill	10/2/23	10/2/23	10/5/23	10/11/23	10/4/23
Security Drill					
Active Shooter Drill					
Full Lockdown	10/10/23	10/10/23	10/11/23	10/4/23	10/16/23
Bomb Threat					
Evacuation Drill					
Shelter in Place					10/3/23
Bus Evacuations	10/4/23	10/4/23	10/3/23	10/4/23	10/3/23



LERCH, VINCI & BLISS, LLP

CERTIFIED PUBLIC ACCOUNTANTS
REGISTERED MUNICIPAL ACCOUNTANTS

DIETER P. LERCH, CPA, RMA, PSA
GARY J. VINCI, CPA, RMA, PSA
JEFFREY C. BLISS, CPA, RMA, PSA
PAUL J. LERCH, CPA, RMA, PSA
JULIUS B. CONSONI, CPA, PSA
ANDREW D. PARENTE, CPA, RMA, PSA

ELIZABETH A. SHICK, CPA, RMA, PSA
ROBERT W. HAAG, CPA, RMA, PSA
DEBRA GOLLE, CPA
MARK SACO, CPA
ROBERT LERCH, CPA
CHRISTOPHER M. VINCI, CPA, PSA
CHRISTINA CUIFFO, CPA

October 3, 2023

David Mango
Superintendent of Schools
Kinnelon School District
109 Kiel Avenue
Kinnelon, NJ 07450

Dear Mr. Mango:

In accordance with your request, we are pleased to submit our proposal for accounting support and financial advisory services to be rendered on behalf of the Kinnelon Board of Education.

The firm of Lerch, Vinci, & Bliss, LLP will provide accounting support and financial advisory services as may be requested by the District.

The firm has extensive experience in assisting school districts in the following areas:

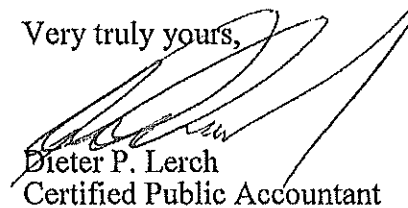
- Budget Preparations
- Financial Projections
- Grant Reporting
- Labor Contract Negotiations
- Capital Financing

Our services will be billed based upon our standard hourly rates as follows:

Partners	\$160- \$190 per hour
Managers	\$135- \$150 per hour
Senior Accountants/Supervisors	\$100 - \$125 per hour
Staff Accountants	\$ 80 - \$ 95 per hour
Other Personnel	\$ 50 per hour

We appreciate the opportunity to be of service to the Kinnelon School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Dieter P. Lerch
Certified Public Accountant

This letter correctly sets forth the understanding of the Kinnelon School District

By: _____

Title: _____

Date: _____

EMERGENCY EVACUATION USE AGREEMENT
BETWEEN
THE **KINNELON** BOARD OF EDUCATION
AND COUNTY COLLEGE OF MORRIS

This Agreement is made on **October 17, 2023** by and between the **Kinnelon** Board of Education ("Board"), located at **109 Kiel Avenue, Kinnelon, NJ 07405**, and the County College of Morris ("CCM"), 214 Center Grove Road, Randolph, NJ 07869.

Whereas, the Board and CCM share concerns about student safety and security and recognize the need to respond to such concerns on an expedited basis; and

Whereas, the parties recognize that there may be some instances when, in case of an emergency **Kinnelon School District** ("District") students require evacuation and transport to off-site facilities; and

Whereas, CCM has offered to provide such facilities in case of emergency evacuation and the Board has determined that CCM's facilities are adequate and beneficial to the District's students for such use;

Now, therefore, in consideration of the conditions and agreements contained herein and other valuable consideration and for the sum of one dollar (\$1.00), which has been deemed by each party to be acceptable, the receipt and sufficiency of which are hereby acknowledged, the Board and CCM agree as follows:

1. Use. CCM will provide, and the Board will utilize, adequate and safe CCM facility space for the receipt and placement of District students during an emergency event which jeopardizes the safety of the students or District facilities and which necessitates the evacuation of District students and staff from the building(s) to an off-site location, as may be ordered or determined by law enforcement and/or District administration. Such events include, but are not limited to, bomb threats, school security and intruder threats and warnings, and facility breakdowns, among other things. However, in the event of a regional or local emergency that also affects CCM such that facility space is unavailable for the Board's use, CCM shall not be required to make the site available to the Board for these purposes.
2. Transportation. The Board shall provide all necessary transportation of District students to CCM during such emergency events.
3. Notice. While CCM agrees and understands that the nature of emergency events is such that the ability of the Board to provide advance notice of its need to use CCM facilities to CCM may be limited, the Board agrees to provide as much advance notice to CCM of an emergency event as may be possible.
4. Fees. CCM agrees to provide all necessary and sufficient secured building space at its facility for emergency evacuation purposes as set forth herein at no cost to the Board.
5. Representatives and Responsibilities. The parties agree that while District students are present on CCM property or in CCM facilities for the purpose set forth herein, the Board shall at all times be and remain responsible for the supervision of its students and staff and the conduct of their parents, guardians, and relatives while at CCM. A District representative assigned by District

Administration will have authority over the students. CCM may designate a representative to be present during all emergency evacuations of District students to CCM. The parties agree to comply with both District and CCM rules, policies and procedures while the students are present at CCM. CCM agrees to arrange for access to and make provisions for District students, staff and other authorized individuals to enter upon the premises as permitted under this Agreement.

6. Selection of Site. Facility and parking space under this Agreement shall be identified by CCM staff and agreed-to by District Administration. The parties agree that representatives from the Board and CCM will work collaboratively with one another in the event of an emergency evacuation to coordinate the transport, receipt and placement of students during an emergency event and that all such locations will be preselected and approved by the parties prior to an emergency evacuation, to the extent possible.
7. Applicable Law. This Agreement shall be construed under the laws of the State of New Jersey.
8. Indemnification. In accordance with the CCM Facility Policy, permission to use college facilities is granted on the condition that the Board agrees to indemnify, defend, pay on behalf of and shall hold harmless CCM and the County of Morris, its officers, employees and agents against and from all claims, liability, cost, expenses, fees (including reasonable legal fees), and from all loss and/or damages of every kind and description including statutory and workers' compensation liability for injury or death of any person (including students or employees), and liability or damage to any property, which arises in any manner, or may be caused in any way from the use of the college facilities and equipment by the Board, including a claim by an employee or invitee of the Board. However, this indemnification/hold harmless provision shall not apply to losses, claims or damages caused by the intentional or negligent acts of CCM, the County of Morris, its officers, employees, and agents, for which CCM agrees to indemnify and hold harmless the Board, its members, agents and employees. Permission to use college facilities is further conditioned on the agreement of your organization to maintain contractual insurance coverage specifically covering the indemnity provided for in this contract provision.
9. Reimbursement. Submittals for reimbursement to cover financial loss by the municipality and/or District, will include the recovery of costs incurred by CCM. CCM will provide the District with documentation of quantifiable costs or financial loss incurred, to support the reimbursement request.
10. Term. The term of this Agreement shall be from the date of execution through **June 30 2024**. However, as the intent of the parties is to continue this Agreement in the future, this Agreement may be extended or renewed by joint agreement of the parties for future one-year terms as necessary. The parties agree to meet and/or discuss the extension or termination of the Agreement, as the case may be, at least 30 days prior to the expiration of the term.
11. Termination. This Agreement may be terminated by either party upon 30 days written notice. Furthermore, either party may provide written notice to the other party of any material default in the terms of this Agreement or in the terms and conditions contained within CCM's Facility Policy or either CCM's or the Board's policies, which both parties agree to adhere to. The defaulting party shall have five working days to provide written confirmation satisfactory to the other party that the default has been fully cured and will not re-occur. In the event that the

defaulting party fails to provide the written confirmation, or, after having provided the same, the same material breach reoccurs, the non-defaulting party shall have the right to immediately terminate the Agreement.

12. Non-Discrimination. The parties each agree to comply with the anti-discrimination provisions of N.J.S.A. 10:2-1. et seq., the New Jersey Law Against Discrimination. N.J.S.A. 10:5-1. et seq., N.J.A.C. 17:27-1.1, et seq. and N.J.A.C. 6A-7.1, et seq., and shall guarantee to afford equal opportunity in access to the facilities for the purposes set forth herein in accordance with law.
13. Approval. This Agreement is subject to the approval of both the Board and CCM prior to becoming effective. Each person who signs this Agreement warrants that he or she does so with the full and legal authority to execute this Agreement on behalf of the respective parties. This Agreement may be modified or amended only by written agreement jointly executed by the parties.

This Agreement is entered into the day and year first written above.

ATTEST:

FOR CCM:

ATTEST:

FOR THE BOARD:

**SIDEBAR AGREEMENT
BETWEEN
KINNELON BOARD OF EDUCATION (BOARD)
AND
KINNELON EDUCATION ASSOCIATION (KEA)**

For the period of July 1, 2023 through June 30, 2025, the parties agree to the following adjustments to the current collective bargaining agreement:

1. The parties agree to the following stipend position adjustments for the following extra curricular positions effective during the current collective bargaining agreement, subject to negotiations for the successor collective bargaining agreement to the agreement that expires on June 30, 2025:
 - Beginning September 1, 2023, the parties agree to the following additions in clubs/stipends to the current CBA:
 - a. Second PRM Robotics stipend at the cost of \$1,984
 - b. Second KHS Pep Band stipend at the cost of \$810
 - c. KHS Ski/Snowboard Club, 2-3 chaperone stipends depending on enrollment at \$500 each for the 1st year pilot rate
 - The following clubs will be removed from the CBA as funds have been repurposed as per above.
 - a. Literacy Magazine at \$2,043
 - b. Quidditch Club at \$1,319
 - c. Auditorium Manager at \$1,201
2. Beginning July 1, 2024, the parties agree to remove the following high school stipends:
 - a. Publications Business Manager at \$1,882
 - b. Winter Events Manager at \$3,877
3. The parties agree that effective July 1, 2024, no member of the Kinnelon Administrators Association will be eligible for a KEA stipend.
4. The parties agree to begin the 2024-2025 calendar year on Wednesday, August 28, 2024 and Thursday, August 29, 2024 for staff reporting and professional development training (no students). This does not set or establish precedent on future calendar development.
5. The parties agree that effective July 1, 2024, all custodial and maintenance staff will receive the Rosh Hashanah and/or Yom Kippur holiday(s) as an additional holiday added to the custodial and maintenance calendar.

Ms. Tina Sutphen
For the KEA

Jean Donaldson, President
For the Board of Education

Date

Date

Biannual Statement of Assurance Regarding the Use of Paraprofessional Staff

School Year: 2023-2024

Instructions

This Biannual Statement of Assurance must be completed twice yearly and submitted to the County Office of Education no later than September 30 and January 31.

- Districts, charter and renaissance school projects must maintain a list of paraprofessional employees and their titles.
- Approved Private Schools for Students with Disabilities must also submit a list of paraprofessional employees and their titles with the completed Statement of Assurance.

Contact Information

County: Morris

District: Kinnelon Public Schools

Superintendent: David C. Mango

Phone: 973-838-1418 x5000

Email: mangod@kinnelon.org

Compliance with State Regulatory Requirements: Check Yes, No or N/A:

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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Paraprofessional staff, as defined in N.J.A.C. 6A:9, were hired as instructional, health and safety personnel in accordance with the requirements of individualized educational programs, N.J.A.C. 6A:32-4.2 and N.J.A.C. 6A:23A-18.

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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Job descriptions for special education classroom aides have been previously submitted and approved by the County Office of Education in accordance with N.J.A.C. 6A:14-4.1(e). Any changes to previously approved job descriptions or new job descriptions are attached to this SOA. If no special education aides are used, check N/A.

Compliance with Federal Title I Requirements: Check Yes, No or N/A:

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
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Paraprofessional staff supported in whole or in part by Title I or Title I blended funds meet the *Every Student Succeeds Act (ESSA)* requirements: completed at least two years of study at an institution of higher education; obtained an associate's (or higher) degree; or met a rigorous standard of quality and demonstrated, through a formal state or local academic assessment, knowledge of and the ability to assist in instructing reading, writing and mathematics (or, as appropriate), reading readiness, writing readiness and mathematics readiness in accordance with the 34 CFR §200.58. If no Title I funded aides are used, check N/A.

David C. Mango

Name of Superintendent

Signature

10/13/23

Date

Kinnelon High School			
Revised 6th Period Classes			
2023-2024			
Staff	Course	Block	Stipend
Heather Becker	Biology CP/Lab (Block A)	16 teaching blocks in a 4 day rotation for 4 Quarters	\$1,677
Casey deWaal	Advanced Digital Communications 2 Honors	4 quarters	\$5,000
Danielle Elia	Psychology Honors (Block G)	2 quarters (3rd and 4th)	\$2,500
Maria Fluza	Spanish 2 CP (Block G)	4 quarters	\$5,000
Nicholas Gebhardt	Chemistry CP/Lab (Block A)	4 quarters	\$5,000
Cathy Gilligan	Intro to Business Accounting (Block F)	4 quarters	\$5,000
*Wendy Kane	Transition Education 2 (Block H)	4 quarters	*\$5,000
Hope Kowalski	AOPA: Pilot & UAS Pathways (Block B)	16.50 teaching blocks in a 4 day rotation for 4 Quarters	\$2,500
Brian McDonald	Intro to Technology (Block D)	4 quarters	\$5,000
Thomas Mott	Spanish 1 CP (Block G)	4 quarters	\$5,000

*** Indicates an addition or revision**

OUT-OF-DISTRICT PLACEMENTS 2023-2024

Student #	Student	School Name	Tuition	Aide	Aide Cost	Compensatory Education	ESY Incd. In 23-24 Tuition
222138	X.R.	Wayne Hills High School	\$37,862.62	Yes	\$46,161.00	-	Yes

Curriculum		
Department	Subject/Course/Grade	Level
English 6	English 6	MS
English 7	English 7	MS
English 8	English 8	MS
English	English III	HS
English	English IV	HS
English	Creative Writing I	HS
English	Literature and Psychology	HS
English	Public Speaking Pacing Guide	HS
Full Value	Full Value 6	SC
Math	Computer Programming 7	MS
Math	Computer Programming 8	MS
Math	Foundations of Consumer Math	HS
Math	Guided Study Math 7	MS
Math	Math 4	Elem
Math	Math 6 Enriched	MS
Math	Math Strategies	HS
Math	Pre-Algebra 7A	MS
Music	Music Appreciation 8	MS
Music	Wind Ensemble	HS
Science	Robotics 6	MS
Science	Dynamics in Healthcare in Society	HS
Science	Chemistry	CP
Science	Scientific Principles of Nutrition	HS
Special Education	Study Skills II/Grade 11	SC
Special Education	SC Physical Science	SC
Special Education	SC Life Skills 3-5	SC
Special Education	SC Life Skills ELA 9-12	SC
Special Education	SC Biology	SC
Special Education	Transition Education	SC
Technology	Architectural Design I	HS
Technology	Engineering Design I Honors	HS
Technology	Pilot & UAS Pathways	HS
World Language	Spanish IV Honors	H
World Language	Spanish IV CP	CP
World Language	Spanish V	CP
World Language	Latin I	HS
*Multi-Media	*Intro to Digital Communications	HS

*** Indicates a revision or an addition**

District	
Brain Pop	K-12
Canva for Education	K-12
Learning Ally	K-12
Padlet	K-12

Klel	
BrainPop Jr.	K-2
ConnectED Everyday Math	K-2 Math
Do The Math	1-2 Guided Study
Heinemann Flight	K-2 ELA
IXL Learning	K-2 Math / ELA
Learning.com	K-2 Library Media
Literacy Footprints	K-2
myHeggerly	K-2 ELA
Mystery Science	K-2 Science
Raz-Kids	K-2 ELA
Reading A to Z	K-2 ELA
Readworks	K-2 ELA
Rethink Ed	Special Education: MD
Scholastic Magazine	K-2
Starfall	K-2
TouchMath Pro	Pre-K / Intervention K-2
TumbleBooks	Pre-K-2

Stonybrook	
ConnectED-Everyday Math	K, 3-5
Enchanted Learning	3-5
FactCile	3-5
FL4K - Foreign Language for Kids	3-5
IXL Learning	3-5 Math & ELA
Mystery Science	3-5
Nearpod	3-5
Polar Cloud (3-D Printing)	3-5
Raz-Kids	3-4, Guided Study
Reading A to Z	3-4, Guided Study
ReadWorks	3
StreamYard	SBTV
TCI: Social Studies	5
TouchMath Pro	Math Intervention
World Almanac for Kids	3-5
World Book Online & EBooks	K, 3-5

PRM	
Blooket	6-8
Boom Cards	6-8
Code.org	Computer Programming 7-8
DeltaMath	6-8 Math
IQWST IDE/OnPar	6-9
IXL Learning	6-8 Math Intervention, 6-8
Lego Mindstorms	6-8 cycle
Lego Spike Prime	6-8 cycle
Nearpod	6-8
Quizlet	6-8
McGrawHill ConnectEd Reveal	7-8 Math (Pilot)
TCI	6-8 Social Studies
Turnitin	7-8
Vex VR	6-7 cycle
World Book Online Encyclopedia	6-8

KHS	
Albert Io	AP ELA/Math & World Language
Blooket	9-12
Chief Architect	9-12
CK-12	9-12 Chemistry / Physical Science
Classkick	9-12
Classroom Video On Demand	9-12
CODAP	9-12
Code HS	9-12 Computer Science
DeltaMath	9-12 Math
Ebsco	9-12
Edpuzzle	9-12
Facts on File	9-12
Gale Opposing Viewpoints in Context	9-12
Gale Student Resources in Context	9-12
Gimkit	9-12
GIZMOS	9-12 Science
Goformative	9-12
Goosechase	9-12
IXL Learning	Math & ELA Intervention
JiG Steam	9-12
JStore	9-12
Juno Complete	10-12
Kuta Software	9-12 Math
Nearpod	9-12
NJ.com Digital	9-12
No Red Ink	9-12
NY Times Digital	9-12
Pllsco	11-12 Science
PIVOT	10-12 Science
Quizizz	9-12
Sapling Learning	9-12 Statistics, Intro/AP Calculus BC
Savvas Realize - enVision Algebra I	9-12 Algebra I
Savvas Realize - enVision Geometry	9-12 Geometry
Socrative	9-12 History
Sora by Overdrive	9-12
SRI	9-12 ELA
Swank	9-12
Turnitin	9-12
Visible Body	11-12 Science
Vernier	10-12 Science
Wizer.Me	9-12
Wordwall	9-12
World Book	9-12

Kinnelon Public Schools 2024-2025 Approved School Calendar

August		26 & 27 - New Teacher Orientation 28 & 29 first day for staff, students do not attend 30 - school & offices closed	
September		2 - Labor Day - schools and offices closed 3 - first day, 3 & 4 minimum 1/2 day for students, teacher Inservice Days 5 - first full day for students	
October		2 - Rosh Hashanah - schools and offices closed 14 - Columbus Day - minimum 1/2 day for students, teacher Inservice	
November		4, 5 & 6- Parent-Teacher Conferences at Kiel, SB & PRM- minimum day for students 6 - minimum day for KHS students and staff 7-8 NJEA Convention - schools and offices closed 27 - minimum 1/2 day for students and staff 28-29 - Thanksgiving - schools and offices closed	
December		23 - minimum 1/2 day for students and staff 24 - Christmas Eve - schools and offices closed 25-31 - Winter Break	
January		1 - Winter Break 20- M.L. King Jr. Day-staff inservice, students do not attend	
February		17 - Presidents Weekend - schools and offices closed	
March		17 - 2 hour delayed opening for staff inservice	
April		18 - Good Friday - schools and offices closed 21-25 - Spring Break - schools and offices closed	
May		12 - 2 hour delayed opening for staff inservice 26 - Memorial Day - schools and offices closed	
June		12 - minimum 1/2 day for students 13 - minimum 1/2 day/last day for students & educational staff 13 - KHS Graduation	

Aug-24							Sep-24							Oct-24							Nov-24							Dec-24							Jan-25							Feb-25							Mar-25							Apr-25							May-25							Jun-25							Jul-25							Yearly Total:																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																														
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There are **3 emergency days** built into this calendar. Should the 3 emergency days be used prior to March 28, 2025, an appropriate number of school days will be added to the calendar subtracting from the Spring Break beginning with April 25, 2025. If more days are needed to complete the 180-day requirement, they will be added in June and then as necessary. The date of the high school graduation may change depending upon emergency weather days during the year. If all emergency days are not used during the 2024-2025 school year, these additional days will be added into the calendar. School schedules are on the next page. Approved: